



**HOLYROOD** {CONNECT}

# PUBLIC SECTOR SMART WORKING

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## Terms & Conditions

These Terms and Conditions apply to registrations for any free event organised by Dods. Please read carefully before submitting your Booking.

### Definitions

“**Booking**” means a booking submitted by you, or a party on your behalf, to attend the Event through completion of the online registration form or providing any registration details by email to us; “**Dods**” or “**our**” or “**us**” “we” means Dods Parliamentary Communications Limited (Company Number: 01262354), Holyrood Communications Limited (Company Number: SC200011) or any brands or titles owned by those companies;

“**Event**” means the free event organised by us;

“**Materials**” means any resources, slides and our models, methods and approaches, our name and logo, and any photos or recordings of the Event; and

“**You**” or “**your**” means you as the attendee of the Event.

In consideration of the mutual commitments and obligations contained in these Terms and Conditions, the parties agree that the following provisions shall be legally binding:

### 1. General

1.1 By submitting the Booking, you agree to enter into a binding agreement with us to attend the Event.

1.2 Our acceptance of your Booking will occur when we confirm your place by email, at which point these Terms and Conditions will become binding.

1.3 All Bookings are subject to availability and we reserve the absolute right to refuse any Booking.

1.4 Any other terms contained proposed by you are not binding on us.

### 2. Variations and Cancellations by Dods

We will use reasonable endeavours to deliver the Event as advertised, though we may change the timing, content, trainers, speakers or venue for the Event or cancel it, at any time, without liability to you, or any party making the Booking on your behalf.

### 3. Cancellations by you

If you cannot attend the Event, you must notify us as soon as possible at [eventsadmin@holyrood.com](mailto:eventsadmin@holyrood.com) [1] or by clicking the link that we may provide you in the confirmation email.

#### 4. Substitutions

4.1 If you cannot attend the Event, a substitute nominated by you may attend subject to our prior approval.

4.2 You must notify [eventsadmin@holYROOD.com](mailto:eventsadmin@holYROOD.com) [1] to request a substitution as soon as possible or at least a minimum of 5 Working Days prior to the Event, of any request to vary the Booking.

#### 5. Event Materials

All intellectual property rights in the Materials belong to us. You have no right to use, copy, distribute or exploit the Materials without our prior written consent. In particular, you may not use Materials in a way that may infringe third party rights or bring us or any third party organization into disrepute.

#### 6. Liability

6.1 Nothing in these Terms and Conditions excludes or limits the liability of either party for death or personal injury caused by negligence or any other liability which cannot lawfully be excluded or limited.

6.2 Dods will not be liable in contract, tort or otherwise for any direct, indirect or consequential losses, including but not limited to loss of profit, loss of use, costs or expenses, or other claims whether caused

by Dods, its employees, contractors or agents arising from this Agreement.

6.3 All express and implied warranties and conditions, including implied warranties of satisfactory quality and fitness for a particular purpose, are hereby excluded.

6.4 Subject to clauses 2 and 6.1, our total liability to you under these Terms and Conditions shall be limited to £100.

#### 7. Indemnity

You agree to indemnify us and our staff, affiliates, directors and agents against all loss, costs, claims or expenses of any kind arising from any act or omission by you during or otherwise in relation to the Event.

#### 8. Your obligations

8.1 You agree to comply with any requirements communicated by us or the relevant venue's employees, contractors or agents, including instructions relating to health and safety, fire safety or consumption of food and drinks.

8.2 You must inform Dods of any specific access or other requirements (e.g. dietary requirements) as soon as reasonably practicable, but in any case, before the date of the Event.

8.3 You agree to behave reasonably whilst attending the Event. We reserve the right to exclude or remove from the Event you, or any person for disruptive or abusive behaviour, at our absolute sole discretion.

#### 9. Data Protection

9.1 Your personal information will be held by Dods, in accordance with our Privacy Policy and any [Privacy Notices](#) [2] included on the Event registration site or provided to you from time to time.

9.2 If you have any queries regarding our use of your data, please contact [DataProtection@dodsgroup.com](mailto:DataProtection@dodsgroup.com) [3]

#### 10. Miscellaneous

10.1 These Terms and Conditions represent the entire agreement between you and us in relation to the Event and supersede all previous agreements between us relating to the Event.

10.2 You acknowledge that you have not relied on any representation or warranty other than as expressly set out in these Terms and Conditions.

10.3 These Terms and Conditions and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and

construed in accordance with the laws of England.

10.4 The parties irrevocably agree that the courts of England shall have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with these Terms and Conditions or its subject matter or formation (including non-contractual disputes or claims).

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**Source URL:** <https://smartworking.holyrood.com/terms-conditions>

**Links**

[1] <mailto:eventsadmin@holyrood.com>

[2] <http://smartworking.holyrood.com/privacy-notice>

[3] <mailto:DataProtection@dodsgroup.com>